**Covington County School System**

807 C.C. Baker Avenue

Andalusia, AL 36420

334-427-3832

**Quote: Summer Maintenance**

**Project Site:**

**Summer Preventative Maintenance for Covington County Schools**

**Child Nutrition Program**

**School Description Quote Amount**

**Fleeta School** Beverage Air Milk Cooler $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

27463 County Road 30 Beverage Air Merchandiser $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Opp, AL 36467 Manitowoc Ice Machine & Replace Water Filter $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Master-Bilt Cooler Condenser & Evaporator Unit $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Master-Bilt Freezer Condenser & Evaporator Unit $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Rational Combi-Oven - Replace Water Filter $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Hobart 2 Door Reach-In Freezer $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Maytag Refrigerator $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Clean ALL AC Supply & Return Vents in Kitchen $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 and Serving Line Area

\*\*\* **ALL Coils MUST be cleaned on all refrigerated equipment and ALL Vents MUST be cleaned in the Walk-in Freezers/Coolers and Reach-in Units**

**Florala School** Beverage Air Milk Cooler $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

22114 Begonia St True Merchandiser $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Florala, AL 36442 Manitowac Ice Machine& Replace Water Filter $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Master-Bilt Walk-in Cooler & Evaporator Unit $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Master Bilt Walk-in Freezer & Evaporator Unit $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 (2) Rational Combi-Oven - Replace Water Filters $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Manitowoc 3 Door Reach-In Cooler $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Master-Bilt Serving Line $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Clean ALL AC Supply & Return Vents in Kitchen $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 & Serving Line Area

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**Pleasant Home School** True Milk Box $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

12548 Falco Rd. True Merchandiser $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Andalusia, AL 36420 Manitowoc Ice Machine & Replace Water Filter $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Master-Bilt Walk-in Cooler & Evaporator Unit $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Master-Bilt Walk-in Freezer & Evaporator Unit $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 (2) Rational Combi-Oven Replace Water Filters $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Continental 2 Door Reach-In Cooler $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Color Point Serving Line $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Clean ALL AC Supply & Return Vents in Kitchen $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 & Serving Line Area

\*\*\* **ALL Coils MUST be cleaned on all refrigerated equipment and ALL Vents MUST be cleaned in the Walk-in**

**Freezers/Coolers and Reach-in Units**

**Covington County Schools Due Date: May 24, 2018**

**CNP Summer Maintenance Quote**

**School Description Quote Amount**

**Red Level School** Beverage Air Milk Cooler $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

28551 Barrow Rd. True Merchandiser $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Red Level, AL 36474 Manitowoc Ice Machine & Replace Water Filter $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Master-Bilt Walk-in Cooler $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Walk-in Freezer $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 (2) Rational Combi-Oven Replace Water Filters $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Endura 2-Door Reach-In Refrigerator $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Victory Reach Thru/Cooling Unit $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Color Point Serving Line-Cold Section $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Clean ALL AC Supply & Return Vents in Kitchen $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 & Serving Line Area

\*\*\* **ALL Coils MUST be cleaned on all refrigerated equipment and ALL Vents MUST be cleaned in the Walk-in**

**Freezers/Coolers and Reach-in Units**

**Straughn Middle School** Beverage Air Milk Cooler $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

29324 Straughn School Rd. True Merchandiser $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Andalusia, AL 36421 Hoshizaki Ice Machine & Replace Water Filter $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Master-Bilt Walk-in Cooler $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Master-Bilt Walk-in Freezer $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 (2) Rational Combi-Oven Replace Water Filters $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Victory Reach Thru/Cooling Unit $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 (2) Color Point Serving Line-Cold Sections $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Clean ALL AC Supply & Return Vents in Kitchen $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 & Serving Line Area

\*\*\* **ALL Coils MUST be cleaned on all refrigerated equipment and ALL Vents MUST be cleaned in the Walk-in Freezers/Coolers and Reach-in Units**

**Straughn High School** Traulsen Reach Thu Cooling Unit $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

29448 Straughn School Rd. Beverage Air Merchandiser $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Andalusia, AL 36421 Koolaire Ice Machine Replace Water Filter/Mod FX12 $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Thermo-kool Walk-in Cooler $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Thermo-kool Walk-in Freezer $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 (3) Rational Combi-Oven Replace Water Filters $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Low Temp Serving Line Cold Bar $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Clean ALL AC Supply & Return Vents in Kitchen $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 & Serving Line Area

\*\*\* **ALL Coils MUST be cleaned on all refrigerated equipment and ALL Vents MUST be cleaned in the Walk-in Freezers/Coolers and Reach-in Units**

**Covington County Schools Due Date: May 24, 2018**

**CNP Summer Maintenance Quote**

**School Description Quote Amount**

**W.S. Harlan School** Beverage Air Milk Cooler $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1641 Mohegan St. True Merchandiser $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Lockhart, AL 36455 Manitowoc Ice Machine & Replace Water Filter $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Master-Bilt Walk-in Cooler $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Master-Bilt Walk-in Freezer $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 (2) Rational Combi-Oven & Replace Water Filters $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Hobart 3 Door Cooler $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Clean ALL AC Supply & Return Vents in Kitchen $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 & Serving Line Area

\*\*\* **ALL Coils MUST be cleaned on all refrigerated equipment and ALL Vents MUST be cleaned in the Walk-in Freezers/Coolers and Reach-in Units**

 **TOTAL QUOTE $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Quote Due Date:  *Thursday, May 24, 2018 by 3:00 p.m.***

**Vendor Company Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Contact Number \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Vendor Representative Printed Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Vendor Representative Signature\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**All proposals must be received by the end of the work day on Thursday, May 24, 2018. Please return quote by email to** **Jill.Clark@cov.k12.al.us** **or quotes may also be mailed to:**

**Covington County Board of Education**

**Attn: CNP/Summer Maintenance Quote**

**807 C. C. Baker Avenue**

**Andalusia, Alabama 36421**

**Covington County Schools Due Date: May 24, 2018**

**CNP Summer Maintenance Quote**

Scope of Work:

No mileage or extra zones fees will be paid. The successful bidder will be responsible for checking and cleaning specified areas listed in this proposal for refrigerated equipment and will submit completed maintenance reports to Jill Clark jill.clark@cov.k12.al.us for each cafeteria site. The report is to include maintenance included in this proposal as well as any findings during the process of maintenance. **All work must be completed by Thursday, July 26, 2018**. **No additional work or repair shall be completed unless authorized by the Child Nutrition Coordinator at 334-427-3830. Successful vendor must contact the Child Nutrition office Covington County Schools will complete an inspection of each site prior to payment to ensure all maintenance has been completed.**

Must not track into any food prep areas, outside soil or shoes or boots that are heavily‐laden with mud. Contractor's tools, once soiled, or contaminated, must not be washed or cleaned by solvents in any of the hand‐wash sinks, produce sinks, or three‐tub sinks used by our kitchen personal to prepare food. Dispose of generated dry trash appropriately. Contractors are not allowed, or given permission, to use our kitchen facilities to personally prepare, re‐heat, or cook any outside foods, or keep personal foods hot or cold, while they are working on their jobs. Always ensure and activate SAFETY PROTECTION PROTOCOLS for unexpected fires, falls, trip hazards, cuts, abrasions, burns, electric shock, and setting up ladders for climbing inside the kitchen environment.

Personnel Qualifications: The contractor will employ only qualified, experienced and well‐ trained workers who are skilled in performing the requirements of this service contract. They will be physically able to perform the assigned work.

For any questions concerning this proposal, please contact Carrie Patterson @ 334-427-3830 or Mark Grantham @ 334-488-5636. The successful bidder will need to contact Mark Grantham a week in advance to set up Maintenance Schedule. Office hours are from 7:30 am-4 pm Monday-Thursday during the summer. Our system will also be closed for Memorial Day, May 28th, and Independence Day, July 4th.

Terms and Conditions:

Covington County Schools reserves the right to reject any and all bids; to waive all formalities in bidding; to waive technicalities; to be in the sole judge of quality and equality of the bid proposals received; and to award the quotes to the most desirable and responsible bidder for the item(s) quoted. It is not the policy of Covington County Schools to purchase on the basis of low bid alone, but also to consider the level of quality and suitability to purpose, and it is to be understood that the purchaser reserves the right to determine such by whatever means as may be necessary.

In the event of tie quotes, a toss of a coin will be used to determine award.

Upon award of this proposal, a purchase order will be executed by the Covington County Board of Education. Vendor may expect payment within forty (40) days after delivery, installation and

**Covington County Schools Due Date: May 24, 2018**

**CNP Summer Maintenance Quote**

**Terms and Conditions Continued:**

inspection. Prices, exclusive of all sales tax and other taxes as authorized by Alabama law, are to include shipping.

Vendor agrees to furnish their own insurance and shall not hold the Covington County Board of Education and/or the work location liable for any accidents that might occur during the job. All safety measures shall be implemented by the contractor’s staff and safety and insurance regulations must be adhered.

Covington County Schools would like the option to extend this contract for an additional four (4) years with the contract extension being contingent upon written approval of both CCS and the contractor prior to the end of the current school year.

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**Covington County Schools Due Date: May 24, 2018**

**CNP Summer Maintenance Quote**

**E-Verify**

Successful bidder will also be required to complete E-Verify documents in accordance with the Alabama Immigration Law Compliance Regulations. All E-Verify documents must be completed and on file at the Covington County School System before any payment can be made to successful bidder.

 **Alabama Immigration Law Compliance Contract:** Contractor agrees that it will fully comply with the Immigration Reform and Control Act of 1986, as amended by the Immigration Act of 1990, and the Beason-Hammon Alabama Taxpayer and Citizen Protection Act, which makes it unlawful for an employer in Alabama to *knowingly* hire or continue to employ an alien who is or has become unauthorized with respect to such employment or to fail to comply with the I-9 requirements or fails to use E-Verify to verify the eligibility to legally work in the United States for all of its new hires who are employed to work in the State of Alabama. Without limiting the foregoing, Contractor shall not knowingly employ, hire for employment, or continue to employ an unauthorized alien, and shall have an officer or other managerial employee who is personally familiar with the Contractor’s hiring practices to execute an affidavit to this effect on the form supplied by the Board and return the same to the Board. Contractor shall also enroll in the E-Verify Program prior to performing any work, or continuing to perform any ongoing work, and shall remain enrolled throughout the entire course of its performance hereunder, and shall attach to its affidavit the E-Verify Program for Employment Verification and Memorandum of Understanding and such other documentation as the Board may require to confirm Contractor’s enrollment in the E-Verify Program. Contractor agrees not to knowingly allow any of its subcontractors, or any other party with whom it has a contract, to employ in the State of Alabama any illegal or undocumented aliens to perform any work in connection with the Project, and shall include in all of its contracts a provision substantially similar to this paragraph. If Contractor receives *actual knowledge* of the unauthorized status of one of its employees in the State of Alabama, it will remove that employee from the project, jobsite or premises of the Board and shall comply with the Immigration Reform and Control Act of 1986, as amended by the Immigration Act of 1990, and the Beason-Hammon

Alabama Taxpayer and Citizen Protection Act. Contractor shall require each of its subcontractors, or other parties with whom it has a contract, to act in a similar fashion. If Contractor violates any term of this provision,

this Agreement will be subject to immediate termination by the Board. To the fullest extent permitted by law, Contractor shall defend, indemnify and hold harmless the Board from any and all losses, consequential damages, expenses (including, but not limited to, attorneys’ fees), claims, suits, liabilities, fines, penalties, and any other costs arising out of or in any way related to Contractor’s failure to fulfill its obligations contained in this paragraph.

**Covington County Schools Due Date: May 24, 2018**

**CNP Summer Maintenance Quote**

**E-Verify Continued**

To the extent that there is no formal written contract between the Board and the Contractor, such as where business is conducted by purchase order, this document shall serve as the Alabama Immigration Compliance Contract.

If applicable, contractor shall remain registered with the Central Contracting Registration Database throughout the duration of this project. In addition, Contractor shall comply with the Davis-Bacon Act for the payment of Wages to employees of the Contractors and Subcontractors. Certified Payrolls must be submitted weekly to CCBOE.

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident. Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, American Sign Language, etc.) should contact the responsible Agency or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English. To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at How to File a Program Discrimination Complaint and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by: (1) mail: U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410; (2) fax: (202) 690-7442; or (3) email: program.intake@usda.gov. USDA is an equal opportunity provider, employer, and lender.

**Covington County Schools Due Date: May 24, 2018**

**CNP Summer Maintenance Quote**

**Debarment Certification**

**U.S. DEPARTMENT OF AGRICULTURE**

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**Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion – Lower Tier Covered Transactions**

This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, 7 CFR Part 3017, Section 3017.510, Participants’ responsibilities. The regulations were published as Part IV of the January 30, 1989, Federal Register (pages 4722-4733). Copies of the regulations may be obtained by contacting the Department of Agriculture agency with which this transaction originated.

**BEFORE COMPLETING CERTIFICATION, READ INSTRUCTIONS**

(1) The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.

(2) Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

Covington County Schools

Organization Name PR/Award Number or Project Name

Name(s) and Title(s) of Authorized Representative(s)

Signature(s) Date

Form AD-10-48 (1/92)

**Covington County Schools Due Date: May 24, 2018**

**CNP Summer Maintenance Quote**

**Debarment Certification Continued**

Instructions for Certification

1. By signing and submitting this form, the prospective lower tier

 participant is providing the certification set out in accordance with

 these instructions.

2. The inability of a person to provide the certification required below will not necessarily result in denial of participation in this covered transaction. The prospective participant shall submit an explanation of why it cannot provide

 the certification set out on this form. The certification or explanation will be considered in connection with the department or agency’s determination whether to enter into this transaction. However, failure of the prospective primary participant to furnish a certification or an explanation shall disqualify such person from participation in this transaction.

3. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

4. The prospective lower tier participant shall provide immediate written notice to the person to which this proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.

5. The terms “covered transaction,” “debarred,” “suspended,” “ineligible,” “lower tier covered transaction,” “participant,” “person,” “primary covered transaction,” “principal,” “proposal,” and “voluntary excluded,” as used in this clause, have the meanings set out in the Definitions and Coverage sections of rules implementing Executive Order 12459. You may contact the person to which this proposal is submitted for assistance in obtaining a copy of those regulations.

6. The prospective lower tier participant agrees by submitting this form that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated.

**Covington County Schools Due Date: May 24, 2018**

**CNP Summer Maintenance Quote**

**Debarment Certification Continued**

7. The prospective lower tier participant further agrees by submitting this form that it will include this clause titled “Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion – Lower Tier Covered Transactions,” without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.

8. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the Non-procurement List.

9. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

10.Except for transactions authorized under paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

**Covington County Schools Due Date: May 24, 2018**

**CNP Summer Maintenance Quote**

**Discrimination Statement**

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA. Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotape, American Sign Language, etc.), should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English. To file a program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, (AD-3027) found online at: <http://www.ascr.usda.gov/complaint_filing_cust.html>, and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the in information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by: (1) Mail: U.S. Department of Agriculture Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410; (2) Fax: (202) 690-7442; or (3) Email: program.intake@usda.gov.